

Parliamentary Procedure and Election Process in 2011 District Council Meeting

Discussion

Step 1 Propose a Motion

To bring a motion before the Council, a member must raise his hands and waits to be recognized by District Governor Yingdan Liu, DTM. When recognized, please state your name, the Division and the Club you belong to.

Step 2 Second the Motion

District Governor Yingdan Liu will invite members to second the motion. Another member, who wants the motion to be considered, can then second the motion by raising his / her hand.

Step 3 Place the Motion before the Council

District Governor Yingdan Liu will then formally place the motion before the Council and states that the motion is now open for discussion.

Step 4 Discussion

The maker of the motion is entitled to speak first on the motion, if he or she asks to speak. The District Governor Yingdan Liu will then allow others to speak, alternating between those favouring and those opposing the motion. Each speaker will have ONE MINUTE after which the timer will lead the applause.

NO ONE IS ENTITLED TO SPEAK A 2ND TIME IN DEBATE ON THE SAME MOTION AS LONG AS ANY OTHER MEMBER WHO HAS NOT SPOKEN WANTS TO SPEAK.

Debate must be pertinent to the question before the assembly.

Step 5 Vote

If no member seeks recognition to speak, District Governor Yingdan Liu will state exactly the motion that is pending and indicate how the vote will be taken.

Step 6 Announce the Results

Nomination of Floor Candidates

The following procedures for the close of nominations and elections will be followed in turn for all elected officers. For each office, the District Governor Yingdan Liu will inquire whether there are any additional nominations from the floor for the office. Floor nominees, or their designees if they are not in attendance, shall state their eligibility qualifications. Floor candidates must be nominated by a member of the District Council or their proxy holder. To be nominated, the candidate must sign at the time of the floor nomination, or previously must have signed, the Officer Agreement and Release Statement published by Toastmasters International.

Campaign Speeches

If present, a candidate shall speak on his or her own behalf. If a candidate is not present, his or her authorized representative may speak for the candidate. However, a speech may not be given by a

member of the District Executive Committee, a member of the Nominating Committee, the Credentials Chair, or any meeting official, including the meeting Sergeant at Arms, Secretary, or Parliamentarian, or others appointed, unless any such meeting official resigns before the districts' Annual Business Meeting begins.

Election

After nominations for an office are closed, if there is only one candidate for the office, the District Governor Yingdan Liu may instruct the secretary of the meeting to cast a single ballot for the candidate. If there are multiple offices each with only a single nominee, District Governor Yingdan Liu may entertain a motion to instruct the secretary of the meeting to cast a single ballot for each candidate.

Each district officer candidate, including floor candidates, is entitled to a TWO minute speech. The speeches by the candidates shall be delivered in alphabetical order of the candidate's last name, by office, beginning with the highest contested office. Each such speech shall be delivered from the platform and shall be given by the candidate, if present. If the candidate is not in attendance, the speech may be given by the candidate's representative. No other speeches, demonstrations, or other activities shall be allowed.

Any candidate who receives a majority of the votes cast shall be declared elected. In the event no candidate receives a majority of the votes cast for a contested office, voting shall continue with the use of special ballots and without the name of the candidate receiving the fewest votes. Such procedure shall continue until one of the candidates receives a majority of the votes.

Upon adjournment of the District's Annual Business Meeting, all election results are final.

Order of Election

Election will be conducted in the following order:

District 85 Governor

LGET 85A (i.e. for north and east)

LGET 85B (i.e. for south and HK and Macau)

LGM 85A (i.e. for north and east)

LGM 85B (i.e. for south and HK and Macau)

Divisions A, C, E, G

Divisions B, D, I, H

Divisions J, F, N, K

Divisions L, O, P

(A, B, J are from the north; , C, D, F, L, O are from the east; E, I, N, P are from the south; G, H, K are from Hong Kong and Macau)

